



Sponsorship Request

As a locally managed, community bank, Optima Bank & Trust is committed to supporting not-for-profit organizations through sponsorship of events, programs and community initiatives. Every year Optima Bank & Trust supports dozens of organizations through financial support of events, volunteer hours, financial literacy programs and commercial loans. We appreciate all that you do for our community to keep it a thriving and vibrant part of the state.

Due to the high volume of sponsorship requests received by the Bank on an annual basis, please fill out the attached sponsorship request form. When completing your request please consider providing additional information that will help the committee make a decision. The following materials are suggested but not required:

- History of event or program
- Project budget
- Samples of collateral/marketing materials
- Current list of board members

Decisions are made on a quarterly basis following this timeline:

For events and programs that take place in January, February or March:

Deadline for request is November 30 -- Decisions will be made by December 15

For events and programs that take place in April, May or June:

Deadline for request is February 28 -- Decisions will be made by March 15

For events and programs that take place in July, August or September:

Deadline for request is May 31-- Decisions will be made by June 15

For events and programs that take place in October, November, December:

Deadline for request is August 31 -- Decisions will be made by September 15

Completed applications should be submitted via email to: sponsorships@optimabank.com

Or via mail to:

ATTN: Sponsorship Committee
Optima Bank & Trust
Two Harbour Place
Portsmouth, NH 03801

Questions, please call (603) 433-9672.

We know that sometimes there are unique opportunities that arise at the last minute. Optima Bank & Trust would like to be involved in new, innovative and creative programs/sponsorship opportunities. If yours is a request that does not fit into the schedule please email the request to sponsorships@optimabank.com and include UNIQUE SPONSORSHIP REQUEST in the subject line.



Sponsorship Request Form

Organization Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

Contact Person Name: _____

Contact Person Title: _____

Contact Email Address: _____

Organization Mission: _____

Support request is: Financial Volunteer Opportunity Other: _____

Support category is: Event/program sponsorship, Name of Event: _____

Capital Campaign Scholarship Fund Operational Support

Other, please explain _____

Amount of Support Requested: \$ _____ Number of volunteers needed: _____

Summary of request: _____

Is the organization a 501(c)3? Yes No

Does the organization have a banking relationship with Optima Bank & Trust? Yes No

Is the organization a recipient of United Way support? Yes No

Does the organization fund other not-for-profit programs or organizations? Yes No

If yes, which ones? _____